

NOTICE OF THE ANNUAL GENERAL MEETING OF REFUGEE SUPPORT GROUP THURSDAY 27TH NOV 2025 7.00 - 9.00 PM IN PERSON OR ONLINE

Venue: Waterside Youth and Community Centre, Waldegrave Place, Newbury RG14 1DS.
Click for [Map](#).

Public parking is close to the town centre. Click here [Parking Map](#).

Disabled parking: please email: reception@rrsg.org.uk to book a disabled parking space.

Dear members, service users, volunteers, supporters, donors and staff members
You are warmly invited to attend our short formal AGM meeting.

Please register via our website using this link: [Click here to register](#)

Please find the following details included:

1. The agenda and registration details.
2. The proxy voting form for members – if you are unable to attend in person.
3. Details of the Election of Trustees

The formal meeting will hopefully be short and will be followed by a discussion and presentations.

Close 9pm. There will be light refreshments available afterwards.

Joining us Online? Once you register, you will get a Teams link to join the AGM remotely.

We particularly welcome all our service users, past and present.

ANNUAL GENERAL MEETING OF REFUGEE SUPPORT GROUP
Thursday 27th Nov 2025 7pm Waldegrave Place, Newbury RG14 1DS

AGENDA - AGM starts at 7.00 pm promptly.

Please arrive in person or join online before 7.00 pm.

- 1 Welcome by RSG Chair Sarah Vawda**
- 2 Apologies for absence**
- 3 Minutes of AGM held on Wed 20th Nov 2024**
 - a. Accuracy**
 - b. Matters arising from the minutes**
- 4 CEO Report - Nick Harborne**
Questions
- 5 Presentation of accounts 2024-2025**
Questions
- 6 Election of Trustees – see attached paper**
- 7 Any Other Business.**

Close of formal business 7.50 pm

Presentations:

Testimonies and case studies from staff and clients:

Steve Master: The work of Citizens UK and our plans together.

**Nisa Unis: Global Partnerships Manager (Humanitarian and Global Civic) at
Reading University talking about her work supporting Sanctuary
Seekers**

Presentations

End 9.00 pm. Refreshments will be served.

1. Proxy Voting Form

Voting and Election of Trustees RSG AGM 27th Nov 2025

I/We being a Member(s) of the above-named Charity hereby appoint the
Chairperson of the AGM or

_____ (name)

of _____ (address)

as my/our proxy to attend and, on a poll, to vote for me/us and on my/our
behalf at the Annual General Meeting Thursday 27th Nov 2025

NOTE: If you wish to appoint a person other than the Chairperson of the AGM
as your proxy, you should delete the words “the Chairperson of the AGM” and
insert in the space provided the name and address of the person you wish to
represent you. A proxy need not be a member of the Charity but must attend
the AGM to represent you. If your proxy does not attend, your vote will not be
cast.

Signature

Date:

2. Election of Trustees

One-third of the RSG board is required to stand down each year. Under our Articles of Association, this quota consists of the trustees who have served the longest since they were last appointed at an AGM.

This year Doon Lovett, Andrea Cleaver and Dr Mary Richardson are due to stand down. They are all happy to stand for re-election.

This year, 4 trustees have resigned over the course of the year:

Charlotte Jayaseelam 18th Oct 2024

Thabo Makuyana 24th July 2025

Yasmine Summers 11th June 2025

Harriet Parfitt 24th July 2025

Our thanks for all you have brought and contributed to RSG over many years.

Confirmation of Trustees Appointed by the Board

Over the course of the year, new trustees have been accepted onto the board. These appointments are confirmed by a member's vote at the annual AGM.

Trustees to be appointed: Nick Yeates



Experienced Finance Director with a demonstrated history of working across various sectors including Media, FMCG and Financial Services. Strong finance professional skilled in Service Delivery, Negotiation, Offshoring, Shared Services, and Business Transformation.