



## **Requirements of the Chair**

### **Essential Experience**

- the governance of an organisation in any sector
- employee management
- chairing committees
- responsibility for financial management and budgets
- strategic planning
- policy development in an organisation
- promoting equality diversity and inclusion (EDI)

### **Desirable Experience**

- trustee in a charity
- income generation in a not-for-profit context
- team building

### **Essential Skills**

- Good, confident communication – verbal and text
- Good listening and learning
- Chairing skills – summing up, including people, managing time, etc.
- Thinking strategically with the ability to prioritise accordingly
- Good time management
- IT competence
- Ability to interpret financial data about an organisation

## **Desirable Knowledge and Understanding**

- Human resources considerations in people management
- Basic charity law
- The role of public service providers in local communities
- An understanding of the legislative framework that applies to asylum seekers and refugees in the UK – in general, not in depth