

November 2023

Recruitment of Trustees

Dear Applicant,

Thank you for your interest in becoming a trustee of Reading Refugee Support Group. I am enclosing/attaching an application pack to help you understand more about what is involved in these roles, what we are looking for and what the organisation does.

The pack consists of:

- ❖ an organisation structure chart
- ❖ a description of the Role of Trustee in the Organisation
- ❖ a description of the Requirements of Trustees
- ❖ a statement of our Vision, Mission, Values and Strategic Objectives
- ❖ our last Annual Report and Accounts

Please also have a look at our web site which is about to be upgraded but will nevertheless help you to better understand our work:
<http://www.rrsg.org.uk>

If, having digested this information, you think you might like to become a trustee of the organisation then please contact Nick Harborne, Chief Executive, on 0118 950 5356 or nick@rrsg.org.uk. We can then arrange for you to meet Nick and/or myself for an informal chat. Please tell us if you have any special needs. We do not have an application form but if you have a CV that would be helpful for us.

If, after meeting us, you are still interested and we think you have some of the qualities we are looking for, there will be an opportunity to attend a formal board meeting. This will allow you to explain to trustees what you think you could bring to the work of the board and give trustees a chance to ask you questions. After the board meeting the existing trustees will decide whether or not to invite you to become a trustee.

New trustees will be given will be given a proper induction into the organisation.

We look forward to hearing from you.

Yours sincerely

Mike Martin - Chair